

CITY OF NAPA CITY COUNCIL  
**AGENDA REPORT**

CONSENT CALENDAR  
AGENDA ITEM 4.E.  
Date: March 15, 2016

To: Honorable Mayor and Members of City Council  
From: Jacques R. LaRochelle, Public Works Director  
Prepared by: Ernie Cabral, Associate Civil Engineer  
Subject: McKinstry Street Rule 20B Underground Utility Project (UU12PW02)  
Additional Budget Appropriation

**ISSUE STATEMENT:**

Adopt a resolution authorizing an additional budget appropriation in the amount of \$10,000 for the McKinstry Street Rule 20B Underground Utility Project, and determine that the project is exempt from CEQA.

**DISCUSSION:**

The McKinstry Street Rule 20B Underground Utility Project included the removal of all remaining overhead utility lines on McKinstry Street. The project was completed on January 6, 2016, with the removal of the joint poles by the utility companies.

The project was a joint effort between the City, the utility companies, and the Army Corps of Engineers (Corps) as part of the Napa River Flood Protection Project Bypass Channel improvements. The City covered the majority of the costs associated with the improvements. The Corps installed the portion of the McKinstry Street undergrounding trench and conduits that lie within the Bypass area limits. The City prepared the joint trench plans and installed that portion of the undergrounding that lies outside of the Bypass limits including trenching, conduits, vaults and electrical panel conversion work on private property. PG&E, AT&T and Comcast installed the required cables and completed the undergrounding process by removing the overhead lines and poles.

The requested additional budget appropriation will cover costs associated with unanticipated work items, including the vertical adjustment of utility vault tops to conform to the surface elevations of adjacent improvements installed by the Corps as part of the Bypass Project, the mandrel testing of all installed conduits as required by the utility companies, and the associated additional project management, administration and inspection costs.

**FINANCIAL IMPACTS:**

Approximately \$739,000 has been expended to date to cover cost associated with project design and construction. An additional \$10,000 in appropriations from the Street Improvement Fee – Utility Component fund (Fund GL 21101-62300) is requested to fund the additional work. The Street Improvement Fee – Utility Undergrounding Component fund balance as of June 30, 2016, is estimated to be approximately \$3.1 million.

**SOURCES:**

\$10,000.00 Street Improvement Fee – Utility Undergrounding Component  
(Fund GL 21101-62300) (Appropriation)

\$10,000.00 TOTAL

**USES:**

\$ 6,210.00 McKinstry Street Rule 20B Underground Utility Project – Construction  
Services (JL – UU12PW02-54501)

\$ 3,790.00 McKinstry Street Rule 20B Underground Utility Project – Construction  
Management Labor Charges (JL – UU12PW02-51998)

\$10,000.00 TOTAL

**CEQA:**

City staff recommends that the City Council determine that the Recommended Action is exempt from CEQA pursuant to CEQA Guidelines Section 15301(b), which exempts minor alteration of existing utilities used to provide electric power, natural gas, or other public utility services.

**DOCUMENTS ATTACHED:**

1. Attachment 1: Resolution authorizing an additional budget appropriation for the McKinstry Street Rule 20B Underground Utility Project.
2. Attachment 2: Location Map for McKinstry Street Rule 20B Underground Utility Project

**NOTIFICATION:**

None.

**RECOMMENDED ACTION:**

Staff recommends that the City Council move, second and approve each of the actions set forth below, in the form of the following motion. Move to:

Adopt a resolution authorizing an additional budget appropriation in the amount of \$10,000 for the McKinstry Street Rule 20B Underground Utility Project.